



## REPORT-PLANNING AND DEVELOPMENT COMMISSION

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## OBJECTIVES AND INITIATIVES

The primary objective of the Planning and Development Commission is the institutional strengthening of the various FIDE arms including the federations and continental bodies.

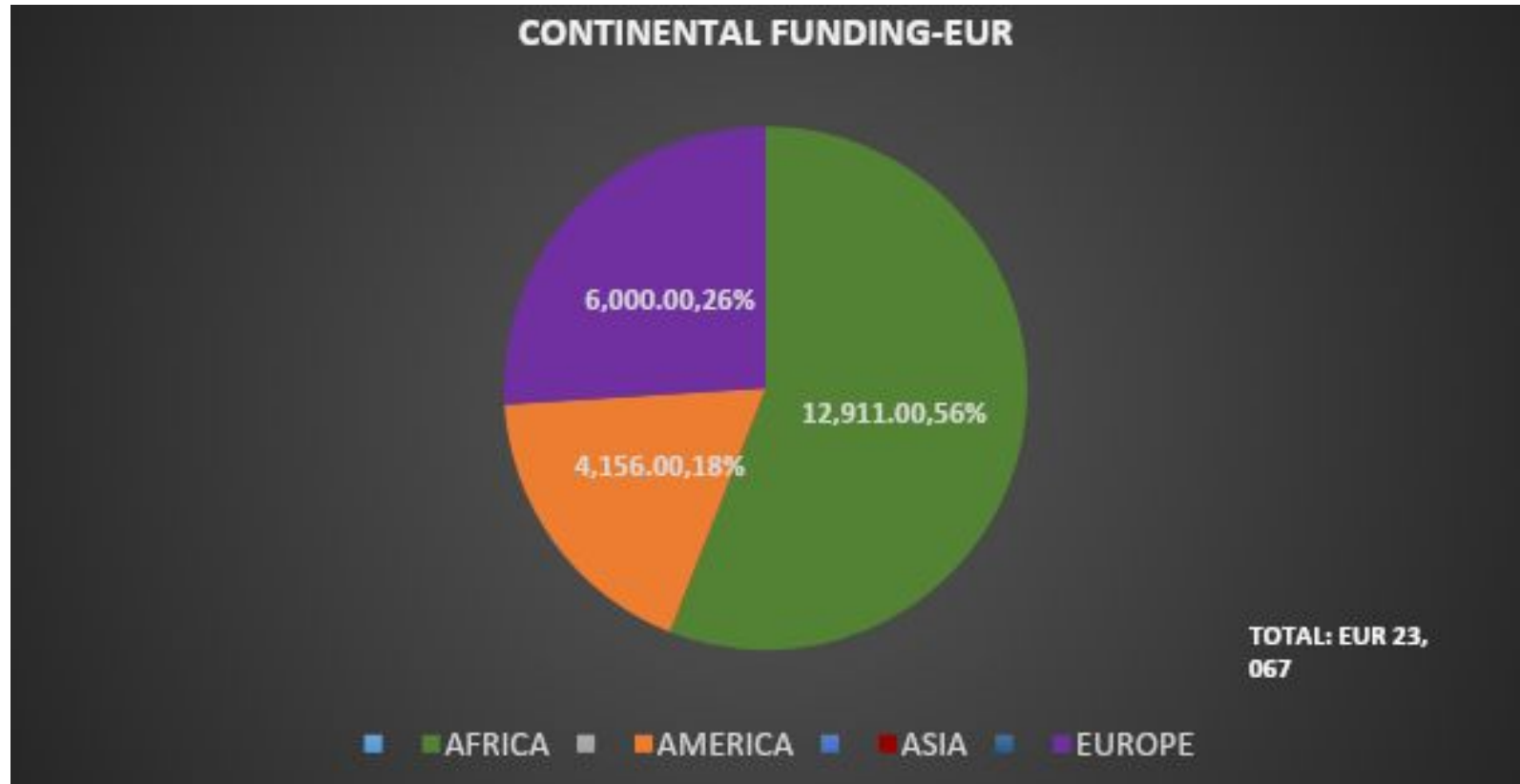
In pursuit of these objectives, the PDC will focus on the following initiatives:

- Continuation of development funding programme
- Delivery of capacity building programmes
- Design and production of a Federation Management Handbook
- Increased collaboration among commissions, continents and federations
- Enhanced collection of activity data

## FUNDING SUMMARY-Federations

CONTINENT	AFRICA	AMERICA	ASIA	EUROPE	TOTAL
<b>Approved and Funded</b>	Botswana	Panama		Moldova	
	Malawi			Montenegro	
				San Marino	
<b>No. of Feds</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>6</b>
<b>Total Amount</b>	10,000.00	5,000.00	-	15,000.00	<b>30,000.00</b>
<b>In Review Process</b>	Kenya	Jamaica	Solomon Islands	Albania	
	Mauritania	Uruguay		Andorra	
	Togo	Trinidad&Tobago			
	Zambia	Colombia			
	Zimbabwe				
<b>No. of Feds</b>	<b>5</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>12</b>

## FUNDING SUMMARY-Continents



## KEY REVISIONS TO PROGRAMME

The following are key revisions to the funding programme for 2020 due to Covid-19 and further definition of FIDE Priorities:

Funding conditions include:

- Online activities
- Capacity building seminars: technical and administrative
- Restriction on airline travel

**Federations:** Maximum of US\$5 000

**Continents:** Maximum of EUR 100 000

## ADDITIONAL GUIDELINES - MOVE TOWARDS “QUALITY”

The following additional guidelines were provided to all FIDE arms:

° **Reporting:** There must be a report for all seminars/workshops conducted that have been supported by FIDE. Reports must include:

- Topic
- Seminar Schedule (Number of hours)
- Lecturer
- Language
- Agenda (should not include more than 20% Q&A)
- Participant information (Name, federation, results, total number of participants)
- Photos (where possible)

° **Materials:** The materials (presentations, videos, etc...) that were used during the seminar/workshop should also be made available (exceptions may be where there are proprietary issues).

° **Recordings:** Online sessions should be recorded for future reference.

° **Links:** Meeting links should also be shared with the PDC prior to the seminar/workshop.

° **Profiling of activities:** In order to visibly highlight the various online activities, Federations/Continents are required to provide at least one short ‘story’ to support any of the funded activities completed during the year.

**Definition:** Capacity building is the process by which individuals and organizations obtain, improve, and retain the skills, knowledge, tools, equipment, and other resources needed to do their jobs competently. It allows individuals and organizations to perform at a greater capacity.

As part of its mandate, the PDC will therefore embark on delivery of the following seminars:

•Capacity Building Seminars:

- General Concepts on Federation Management including: Financial Management, Volunteer Management etc. (executed in February 2020)
- Governance: Definition, Internal Controls, Conflicts of interest
- Engaging in virtual activities
- Social media management

The PDC shall produce a Federation Management Handbook. This will be modelled primarily after a similar resource provided by the International Olympic Committee. The intention is that this can be eventually presented in a digital, modular format. The broad topics will include:

**1: MANAGEMENT SKILLS:** Effective Communication, Leadership and management, Conflict management  
Decision making

**2: MANAGING THE ENVIRONMENT:** Operating environment of federations, Partnership, Governance,  
Key roles in federations, Constitution, Safe sport

**3: MANAGEMENT OF RESOURCES:** Strategic environment, HR management, Volunteer Management,  
Financial management, Information technology, Performance management and evaluation

**4: MANAGEMENT OF ACTIVITIES:** Project management, Promotion and sponsorship, Events Planning  
Management and operations of facilities



## A CULTURE OF COLLABORATION

In an effort to promote even greater collaboration among the various FIDE arms, the following actions were taken:

- Mandatory engagement of Commissions on approval/no objection on Continental requests, where applicable.
- Collaboration with Ethics Commission for the delivery of seminars on Governance.
- Encouraging commissions to work with continents to fulfil their plans as well as meet continental objectives e.g. WOM, Trainers, Arbiters, EDU.
- Continental plans to allow for synergies of activities to ensure optimal use of funds.

The intention is that there should be an overall improvement in the execution and quality of activities across FIDE.

## DATA COLLECTION

The collection of data is key to the planning of any effective programmes. The PDC will continue to collect data on the quantity and use of funding of federations and continents as well as KPI data.

However, greater effort will be placed on the quantity and quality of some of the data. This will include:

- Efforts to work with Federations on the management of their KPIs.
- Additional data related to the results from seminars and workshops and other FIDE-funded initiatives
- Introduction of suitable media and tools to collect data